

What is Class Charts for Parents?

You will be able to use Class Charts to keep track of your child's behaviour, access their weekly timetable, view assigned homework tasks and track scheduled detentions.

If you have more than one child, you can access Class Charts information about your children from a single, centralised parent account.

Class Charts for parents can be accessed via the website: classcharts.com or through the iOS and Android apps.

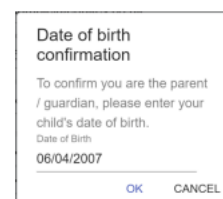


You should have received a Parent code from your school, which will look similar to the example code shown below. This code is used to set up your Class Charts parent account.

ABC123

Signing up to Class Charts

1. Select Sign up from the main page and fill in the form provided. Enter your parent code into the Access code field. Please note: Your Access Code is not the same as your password. The access code is only needed for the initial sign up.
2. Click on the Sign up button below the form.
3. Confirm the pupil's date of birth when prompted. Click on the Date of Birth field and use the date picker to enter the correct date.
4. A confirmation message will appear, indicating that the sign up process is complete. Verify your email address to continue.

A sign up form with a light blue background. At the top, there are two links: 'LOG IN' and 'SIGN UP', with 'SIGN UP' highlighted in pink. The form contains four input fields: 'Email address' with the text 'example@edukey.co.uk', 'Access code (provided by school)' with the text 'ABC123', 'Name' with the text 'Example parent', and 'Password' with masked characters '*****'. Below the password field is a 'Retype password' field, also with masked characters '*****'.A white dialog box with a thin black border. The title is 'Date of birth confirmation'. The text inside says: 'To confirm you are the parent / guardian, please enter your child's date of birth.' Below this is a label 'Date of Birth' followed by a text input field containing '06/04/2007'. At the bottom right are two buttons: 'OK' and 'CANCEL'.

Logging in to Class Charts

Once you have signed up to Class Charts, you can log back into your parent account at any time.

1. Select Log In from the main page and enter your email address and password into the fields provided.
2. Click on the Log in button to begin accessing your Class Charts parent account.

If you would like stay logged in when you close the Class Charts app, tick the checkbox labelled Remember me.

If you have forgotten your password, click on the Forgot your password link. You will be prompted to confirm your email address so that a password reset email can be sent.

Adding Additional Pupils (Website)

Once you have set up your Class Charts parent account, you can add additional children to the same account. To add another child to your account, please follow the steps below:

1. Click on Add Pupil button in the left hand side navigation menu
2. Enter the Parent Access Code that was provided to you by your school.
3. Enter your child's date of birth when prompted.

4. A confirmation message will appear and the child will be added to the left hand side navigation menu.

Adding Additional Pupils (App)

You are also able to add additional children through the Class Charts Parent app. To add another child to your account via the app, please follow the steps below:

1. Click on the Pupil icon in the bottom right hand corner of the app and select Add pupil.



2. Enter the Parent Access Code that was provided to you by your school.

3. Enter your child's date of birth when prompted.

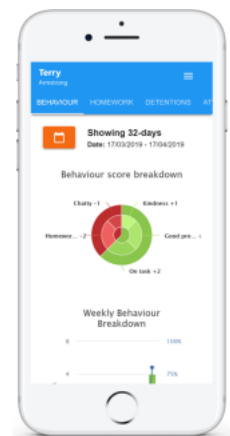
4. A confirmation message will appear and the child will be added to the left hand side navigation menu.


Behaviour

By selecting the behaviour tab Class Charts will display multiple graphs which represent an overview of your child's achievement and behaviour data within a customisable timeframe.

By default, the displayed date range is 31 days. To view a different range of behaviour data, click on the Date button to select from the available presets or create your own custom date range.

Below these graphs you can find a list of behaviour activity relating to your child. These display the behaviour that was awarded, when it was awarded and how many points the award is worth.



Thursday 11 July	
	Terry Armstrong Reading awarded by Mr B Butterfield in 10A/Ar1. 09:20
	Terry Armstrong Off task awarded by Mr B Butterfield in 10A/Ar1. Disrupting the lesson 09:00

Homework

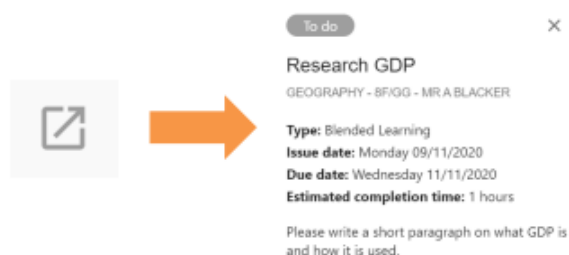
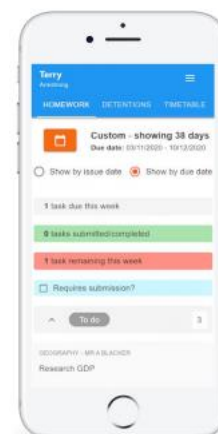
Selecting the Homework tab will display a list of homework tasks that have been assigned for your child.

To change the date range for displayed homework tasks, click on the Date button to select from the available presets or create your own custom date range.

To display tasks in the order they were set, click on the Issue Date button. T

To display tasks in the order they are expected to be handed in, click on the Due date button.

To view a homework task in more detail, click on the expand icon in the bottom right-hand corner of the homework tile. A popup will appear that contains the description of the homework task and any links or attachments that may have been included.



Homework Status Categories

- To-Do: These are homework tasks that have not been ticked as completed by your child and have not been checked off as completed by their teacher.
- Completed: These are homework tasks that have been ticked as completed by your child
- Late: These are homework tasks that have been handed in past the deadline.
- Submitted: These are homework tasks that have been handed in on time.
- Not submitted: These are homework tasks that were not handed in on time.

Keeping track of homework

As your child is assigned homework tasks, you may want track of how they are progressing for the current week.

The three banners above the homework status categories count the number of homework tasks that are due this week, how many of those tasks your child has completed and how many tasks they still need to complete.

1 task due this week

0 tasks submitted/completed

1 task remaining this week

If you are viewing the Homework tab via a desktop or laptop, expanding a homework status category will display a table overview of each homework task for the selected date range.

To do 3							
Homework	Teacher	Lesson	Issued	Due	Estimated time	Type	Feedback
<input checked="" type="checkbox"/> Research GDP	Mr A Blacker	8F/Gg	Monday 09/11/2020	Wednesday 11/11/2020	1 hours	Blended Learning	
<input checked="" type="checkbox"/> Write a soliloquy	Mr J Kato	8y/En2	Tuesday 10/11/2020	Tuesday 17/11/2020	30 minutes	Homework	
<input checked="" type="checkbox"/> Create a poster on French food	Mrs A Abell	7YEL/Fr	Friday 06/11/2020	Thursday 19/11/2020	45 minutes	Homework	Feedback

Timetable

Selecting the Timetable tab will present you with your child's timetable for the current day. This includes the time of each lesson, the lesson name, the teacher's name and the room where the lesson will take place.

Your child's current lesson will be highlighted in blue.

To view timetable data for another day of the week, click on one of the other displayed dates along the top of the timetable.

