



Walsall Summer Holiday Programme

Dear Parent/Carer

Your child/ren are currently registered as **income based free school meals** within the Local Authority.

As a result of your child being on the current list, this means that your child/ren qualify for our scheme called the Walsall Summer Holiday Programme also known as HAF.

This scheme is for children and young people aged **5-16 including (4 -17 in full time education who or are eligible)**.

I would like to inform you that you have access for our free activities throughout our Summer holidays.

Firstly, you should have received a letter through the post with your child/ren's unique code/s providing you with details on how to apply for the scheme.

Not received a code by post?

Email the team on wr4c@walsall.gov.uk who will be happy to answer your enquiry and send you a code.

Ready to register?

To register for the scheme please scan the below QR code with your child/ren's unique code.

Start by scanning the **QR code** to start your registration. If you do not have access to Wi-Fi or struggling to register, did you know you can access one of walsall connected venues across walsall and they will be happy to support you with registering (**see page with full list of venues**).



Scan me!

This is a fantastic opportunity, and I would urge you to apply for the scheme, as it will provide free activities during the holidays for your child. Meals are also provided when the children attend and these activities these are **free!**



For any enquiries on the programme please email wr4c@walsall.gov.uk

You can also call the Holiday Activity Programme Line: **01922 653899**

Yours Sincerely



Mrs Hibbs
Headteacher



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How to register onto the Walsall HAF Programme

To register your child onto the Walsall HAF Programme, you must first have an individual **HAF code** (one for each child).

You need a code?

You only need one code to access all the programmes and you will only need to register once for each child. We send over 17k letters to all children that are on free school meals with a unique code and information on how to register, to each child that is eligible.

If you have not received a letter (this can happen if our information is not up to date, or circumstances have changed), you can always contact the HAF team via email: WR4C@walsall.gov.uk. If the child is eligible or you are unsure and the HAF team will then create and email the unique code.

To register and you have not received a code? you first need to check if they are eligible.

To be eligible, you must be between 5 and 16, (4 – 17 years in full time education also meet the criteria) and have one of the following:

- Be in receipt of benefit related free school meals
- Be supported by a plan, this could be Early Help, EHCP, safeguarding plan, Young carers assessment or child protection.

Ready to register?

Next go to **Google** or another internet search engine and type in 'Walsall HAF'. The website will be the first result on your search.



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You can do this or use the Walsall HAF QR code, just use the camera on your phone that will take you straight to the Register for **HAF 2024 webpage** and you are ready to register!!

From here go to 'Register for HAF 2024' (<https://haf.walsall.gov.uk/Registration>).

programme funded by the Department of Education (DfE)

Walsall Council Sign in / Register Search Menu

BETA This is a new service - your **feedback** will help us to improve it. Translate

Home > Children and young people > Holiday Activities Programme (HAF) > Register for HAF 2024

Register for HAF 2024

We use a central registration process to make it easier for you to book your child/ren onto activities. This means you only have to provide your information once.

This information is shared with the providers of activities your child books on to. This is so they know who will be attending, can ensure they meet your child's needs, and communicate with you any key information in relation to the activity.

How to register for the HAF programme

You can register throughout the year.

Before each delivery, we send a letter to your home address with a unique code and information about how to register. If you have not received a letter about the

Rate this page

Good Ok Bad

Click onto it and you will go to the Register for HAF webpage (<https://go.walsall.gov.uk/children-and-young-people/holiday-activities-programme-haf/register-haf-2024>),



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How to register for the HAF programme

You can register throughout the year.

Before each delivery, we send a letter to your home address with a unique code and information about how to register. If you haven't received a letter or have the wrong code, [email us](#) with your child's full name and address, and we can help you.

You only need to register once for the 2024-2025 programme, and you can access your account throughout the year.

Register for the HAF programme online

Register using our registration form

Scroll down the webpage to 'register for the HAF programme'.



You have two choices to register.

Choice 1) click 'Register using our registration form' to fill a form, which would be sent to the HAF team via email or post.



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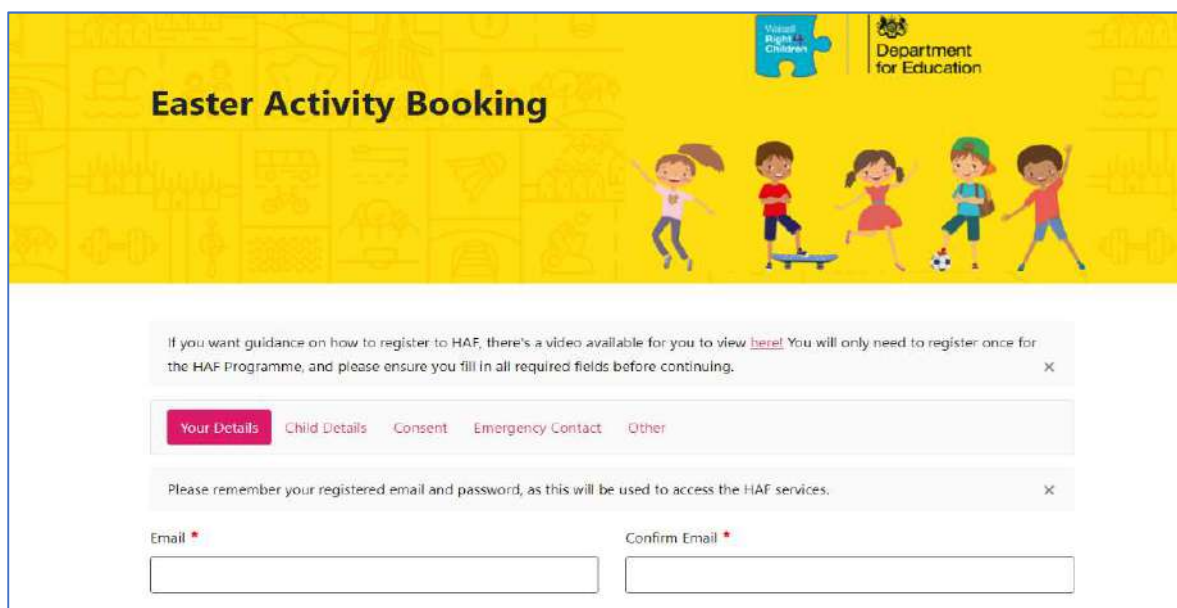


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Choice 2) go to '**Register for the HAF programme online**'.

On 'Register for the HAF Programme online', you will go to another website page.



Easter Activity Booking

Department for Education

If you want guidance on how to register to HAF, there's a video available for you to view [here](#). You will only need to register once for the HAF Programme, and please ensure you fill in all required fields before continuing.

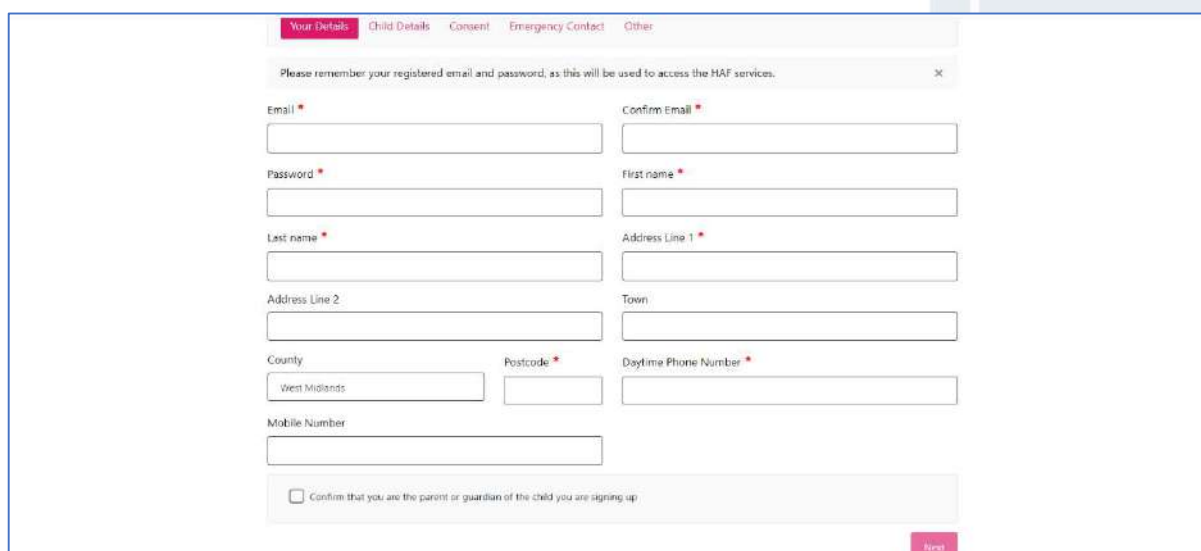
Your Details Child Details Consent Emergency Contact Other

Please remember your registered email and password, as this will be used to access the HAF services.

Email *

Confirm Email *

Here you enter all your details, starting with your password and email address. Please follow the instructions for the password and type your full name, your full address and contact number. Also please confirm if you are the parent or guardian of the child you're signing up.



Your Details Child Details Consent Emergency Contact Other

Please remember your registered email and password, as this will be used to access the HAF services.

Email *

Confirm Email *

Password *

First name *

Last name *

Address Line 1 *

Address Line 2

Town

County

Postcode *

Daytime Phone Number *

Mobile Number

Confirm that you are the parent or guardian of the child you are signing up

Next

Once this page has been completed, please click next.

You can now fill in the details for your child / children. First, please enter the amount of children you wish to sign up and start filling their details in starting with their unique HAF code.

Child 1

| | |
|---|--|
| Child Unique Code (as per letter) * | Child First name * |
| <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |
| Child Last name * | Child Preferred Name |
| <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |
| Child Date of Birth * | School |
| <input style="width: 95%;" type="text" value="dd/mm/yyyy"/> | <input style="width: 95%;" type="text" value="Other school (Out of borough)"/> |
| Spoken Language * | Child Ethnicity |
| <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |

Whilst filling in, please confirm if you would like someone else to pick your child up giving their name and security password. Also confirm if your child has any additional needs, giving as much information about this as possible.

If you are unable to provide or attach information, you can send this **directly to the provider when you have booked a place.**

Also, please confirm if your child has an education, health & care plan (EHCP), an up-to-date short breaks passport, any personal needs, medical needs and dietary requirements.

Child Collection
Do you require someone other than yourself to collect your child from the Holiday Activity Programme?
 Yes No

SEND or Disabilities
Does your child have any special educational needs or disabilities (SEND)? If yes, please explain their needs and the requirements needed to ensure they can access HAF provision. Please explain this as best as you can as this will allow the provider to identify the best support for your child whilst on this provision. It is essential for us to have clear, current and up to date information about your child's needs. Failing to disclose all special educational needs and/or disabilities (SEND) including support requirements for a child can lead to complications including being turned away from a provision. We aim to ensure your child has a positive experience and this will prevent any issues on the first day. (Please use this space to tell us about all the support that is required for child)
 Yes No

Medical Needs
Does your child have any medical needs? If so, what are they?
 Yes No

What dietary needs does your child have?

Previous
Next

Once this has been completed click next. **This will go to child 2 and repeat the same process as mentioned (this will then go to child 3 and so on). If it is the one child, this will**

How many children would you like to register?

2

Child 1 Child 2

Child Unique Code (as per letter) * Child First name *

Child Last name * Child Preferred Name

Child Date of Birth * School

dd/mm/yyyy Other school (Out of borough)

Spoken Language * Child Ethnicity

go to the next part of the registration.

For the next part, please read the consent form thoroughly for the first child and tick each box. Then click next. **This will go to the next child or if there is only one child, this will continue to the next part.**

I understand this consent will be used for any upcoming holiday programmes

I understand and agree to you sharing my and my child's personal information with ONLY providers involved in the delivery of the Activity and Holiday programme and ONLY for the purpose of the delivery of the programme, access to book activities and the completion of occasional surveys to improve the programme.

It is recommended that you consult with your doctor before your child begins any exercise program but particularly if you are aware that they have any underlying medical conditions. These should be declared on the enrolment form. They should be in good physical condition and be able to participate in the advertised activity.

I confirm that my child in my care may take part in any physical activity. Walsall Council cannot be held responsible for any damages to my child or property that may occur as a result of undisclosed personal details.

I give permission for the child to take part in any activity organised as part of the programme unless it has been specifically prohibited by me, in writing, in advance.

I hereby give permission for Walsall Council to use any photographs or video footage captured of us at this event for use in press, publicity or on social media channels.

Previous Next

If you want guidance on how to register to HAF, there's a video available for you to view [here!](#) You will only need to register once for the HAF Programme, and please ensure you fill in all required fields before continuing.

Your Details Child Details Consent Emergency Contact Other

Emergency Contact 1 **Emergency Contact 2**

Name * Name *

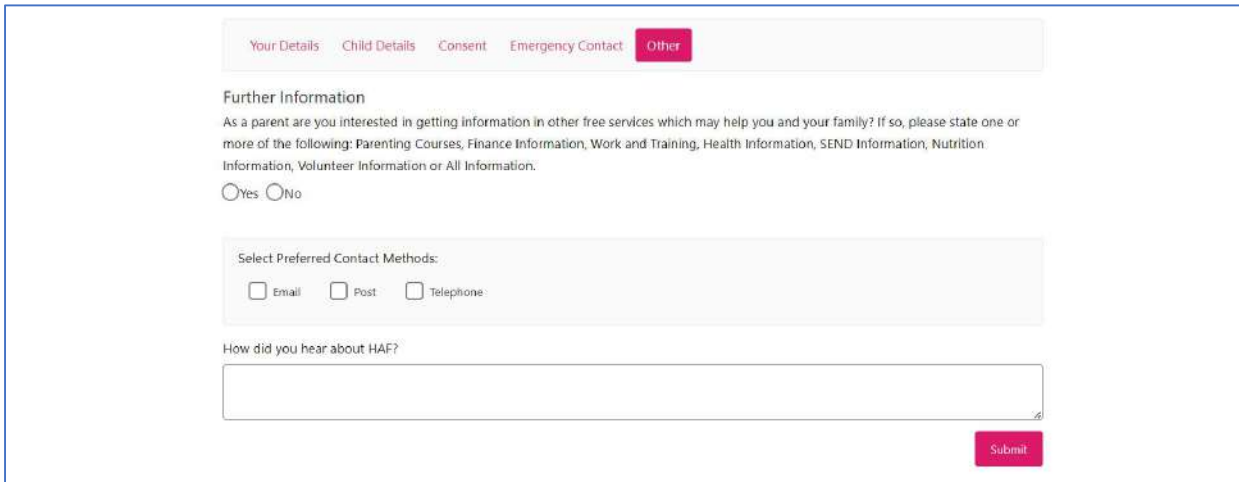
Phone Number * Phone Number *

Relationship To Child * Relationship To Child *

Previous Next

For the next part, please enter two emergency contacts – including their full name, relationship to the child and phone number. You can use the **same emergency contact** for the second contact, but the box must be complete to proceed with the registration. Once this has been completed, click next.

For the final part, if you would like to receive any additional information about the free services which might help you and your family, tick the box and confirm how you would like to receive the information (email, post or telephone). In addition, fill out a brief



The screenshot shows a registration form with a navigation bar at the top containing tabs: 'Your Details', 'Child Details', 'Consent', 'Emergency Contact', and 'Other' (which is highlighted in red). Below the navigation bar is the 'Further Information' section. It contains the following text: 'Further Information', 'As a parent are you interested in getting information in other free services which may help you and your family? If so, please state one or more of the following: Parenting Courses, Finance Information, Work and Training, Health Information, SEND Information, Nutrition Information, Volunteer Information or All Information.', and two radio buttons labeled 'Yes' and 'No'. Below this is a section titled 'Select Preferred Contact Methods:' with three checkboxes: 'Email', 'Post', and 'Telephone'. At the bottom of the form is a text input field labeled 'How did you hear about HAF?' and a red 'Submit' button.

description of how you heard about the HAF Programme.

If you need digital support or support with registration because you have no access to the internet

please see attached our **Digital Venues (you can go to any of these to get support with registering)**, but please arrive with your HaF code by emailing us if you don't have a code at wr4c@walsall.gov.uk

[PLEASE SEE ATTACHED LIST OF VENUES](#)

To finish click **submit** and the application will be complete.



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