

## **BTEC BUSINESS**

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Y12 U1	Features of a Business  Stakeholders  Business organisational structure and aims and objectives	External environment Internal environment Competitive environment Situational analysis	Different market structures  Relationship between demand, supply and price  Pricing and output decisions	Role of innovation and enterprise  Benefits and risks associated with innovation and enterprise	Assignment completion and resubmission	Introduction to Unit 2 Developing a marketing campaign
Y12 U3	Functions and role of money  Different ways to pay  Current accounts  Managing personal finance	Features of financial institutions  Communicating with customers  Consumer protection in relation to personal finance  Information guidance and advice	Purpose of accounting  Types of income  Types of expenditure  Sources of finance	Cash flow forecasts  Break-even analysis  Statement of comprehensive income  Statement of financial position  Measuring profitability	Measuring liquidity  Measuring efficiency  Limitations of ratios  Complete Unit 3 external examination component	



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Y13 U2	Influences on marketing activity  Purpose of researching information to identify the needs and wants of customers  Market research methods and use  Developing the rationale	Marketing campaign activity  Marketing mix  The marketing campaign  Appropriateness of marketing campaign	Completion of Unit 2 External Controlled Assessment	Customer Service in business Customer expectations & satisfaction Benefits of building customer relationships Customer legislation and regulations	Assignments and resubmission	Customer service legislation and regulations Indicators in improved performance
Y13 U14	Customer service skills and behaviours Dealing with customer service requests and complaints Individual skills audit and development plan	Assignment work and resubmissions				

Curriculum Rationale: Pupils will learn and understand the knowledge and skills required to work in many aspects of business. Employers and professional bodies have been involved and consulted in order to confirm that the content is appropriate and consistent with current practice for learners planning to enter employment directly in the business sector, or to embark on degree courses relating to many aspects of business. The learning programme covers the following content areas: Business Environments; Finance; Marketing; Customer Service.