



Barr Beacon School
www.barrbeaconschool.co.uk

Our Ref: LD/KH/cc/reporting pupil absence Covid

7th January 2021

Dear Parents / Carers

Reporting Pupil Absence During Enforced School Closure

I write to request that if your child is ill and therefore unable to complete online learning while they are required to access live lessons from home, you follow the usual school procedures for reporting a pupil absence.

Pupil's attendance to live lessons is being monitored in school. If your child is ill and cannot complete online learning due to illness, please inform us so that we can record this information to explain why they have not participated in the lesson.

Please call reception before 9.00am on the day of absence to report your child's absence.

If your child is learning via a work pack, we understand that they will not access live lessons.

Thank you for your support in this matter.

Yours sincerely

Ms L Draycott
Headteacher



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