



INDUCTION BOOKLET BARR BEACON SCHOOL 2019



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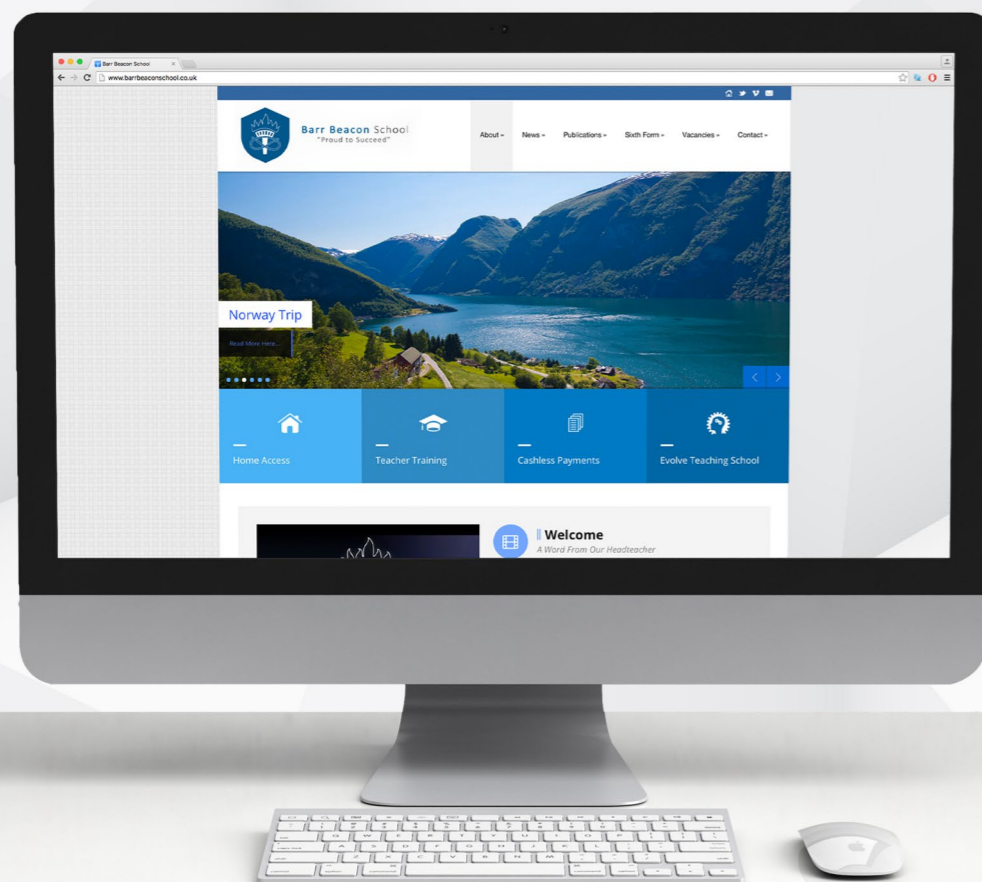
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CONTACT THE SCHOOL

Phone: 0121 366 6600
 E-mail: postbox@barrbeaconschool.co.uk
 Web: www.barrbeaconschool.co.uk
 Twitter: @barrbeaconsch

**WELCOME TO BARR BEACON SCHOOL****Dear Parent/Carer**

I am delighted and honoured to introduce myself as the Headteacher of Barr Beacon School.

My staff work tirelessly to ensure that every child achieves. The teaching and support staff are led by an amazing group of governors and senior staff.

We firmly believe that a high achievement for each and every pupil is a shared responsibility.

In 2014, Ofsted described the school as outstanding in all areas. "The behaviour of students around the school and in lessons is outstanding. Pupils have excellent, respectful relationships with adults and one another. They are keen to learn and appreciate the opportunities that teachers and other adults give them. Their excellent attitudes to their work contributes significantly to the outstanding progress they make."

The website is an important link in the way we communicate. It provides us with a wonderful opportunity to share and celebrate the life and work of our pupils.

We know that you have chosen Barr Beacon School for your child because you support our values. We look forward to working with you over the next seven years while your child is a pupil at Barr Beacon School.

Yours faithfully

Draycott
 Lynsey Draycott
 Headteacher



R. Beards
 Deputy
 Headteacher



K. Hibbs
 Deputy
 Headteacher



P. Kilvert
 Deputy
 Headteacher



L. Lloyd
 Deputy
 Headteacher



D. Lowbridge-Ellis
 Deputy
 Headteacher



J. Phillips
 Deputy
 Headteacher



C. Eardley
 Assistant
 Headteacher



S. Foster
 Assistant
 Headteacher



H. Fullard
 Assistant
 Headteacher



A. Masson
 Assistant
 Headteacher



M. Sorensen
 Assistant
 Headteacher

SAFEGUARDING

The school works closely with many professional bodies, including Children's Services, CAMHS (Child and Adolescent Mental Health Services), the Police and the Local Health Authority, in protecting the health, safety and welfare of pupils.

The school has a responsibility under the Children Act 2004 to seek advice from these agencies if there is a concern for the well-being of a child within the school.

If the school has any concerns regarding ANY pupil with reference to safeguarding, we always make a referral to Children's Services and this may be without parental consent.

In order to safeguard pupils, Barr Beacon is a NO MOBILE PHONE SITE for Years 7-11.

CONTACT BETWEEN HOME AND SCHOOL

Our school must be seen as part of a wider community which includes parents, friends and neighbours, upon whose cooperation we depend.

We feel that home-school contact is important if pupils are to obtain full benefit from their education.

If you wish to contact the school on any matter please write to, or phone, the Head of House concerned. An appointment is advisable in case he or she is teaching or otherwise engaged. It is important for security reasons that parents do not enter the school without prior arrangements. **All visitors should report immediately to Reception at the main entrance.**

If you wish to see the Headteacher **about a most serious matter** please write, email the school postbox or telephone and make an appointment for a mutually convenient time. Relatively routine matters should always be referred to the Head of House in the first instance. Conversely, if serious problems present themselves at school, the Head of House or a senior member of staff will ask to see you. If this happens, the problem is serious and we ask for your full support in the interests of your child.

The school Newsletter and school letters are published electronically on our website to keep you informed about all school matters.

Please ensure that we have your most up to date contact details in school **at all times** to enable us to communicate and update you via our text message service.

SCHOOL ORGANISATION: PASTORAL STRUCTURE

The school is organised on a form basis within a House structure. There are four Houses: Bredon, Clent, Malvern and Wrekin. On entering the school, a pupil is placed in a form group in one of these Houses and usually remains in that House for the rest of his/her school career.

Form Tutors also teach their form Personal and Social Health Education during a timetable period. This period provides a time for the Form Tutor to help his/her pupils to tie together the various strands of their present experiences and relate them to their future lives.

Programme includes an induction course for Year 7 pupils, some aspects of health education, personal relationships, e-safety, mental health and well-being, citizenship, careers, current affairs, finance and Study Techniques. It is the Form Tutor to whom the pupil should go to in the first instance if there is any difficulty.

Each House is the responsibility of a Head of House who coordinates the work of the House and deals with the more serious problems of its members. When parents have a specific concern regarding their child the normal procedure is to contact the Head of House. Parents should always contact the school to make an appointment and, for security reasons, should **not come on site without prior notice**. It is also the Head of House who has regular contact with outside agencies such as the Education Welfare Service. Each House also has the additional support of an Assistant Head of House, whose primary focus is the monitoring of pupil attendance and punctuality.

Pupils attend assembly once a week as a house or a year group, after registration in the morning. There is an extensive range of House competitions which encourage House identity and there is a system of commendations to reward good effort and attainment.



Senior Five 2019

LANGUAGES

We currently teach German and French at KS3 & KS4. Spanish is taught in KS4 and we offer a GCSE qualification in other languages that our pupils may speak as their home tongue.

Pupils enjoyed activities abroad this year, including a trip to France during activities week and a trip to the German Markets in December. The modern foreign languages department runs a range of extra-curricular language clubs in French, Spanish, German and Japanese.

We recruit three foreign language assistants each year through the British Council. They are French, Spanish and German native speakers who support the progress of our pupils in lessons.

We believe having a qualification in a language sets our pupils apart when they come to apply for university, employment or apprenticeships. In an increasingly globalised world the ability to speak a second language provides great benefit and opportunity.



PROGRESS EVENINGS

Parents are expected to attend all Progress Evenings which are held for each year group. Details will be sent out in advance and these meetings are seen as a vital part of the communication process between home and school. Other information evenings are also held for parents and details are published separately for these events on our school website.

At Progress Evenings you will have the opportunity to meet your child's teachers and discuss their progress. If for any reason you are unable to attend your child's Progress Evening, please inform the school. However, research has shown that children of parents who attend Progress Meetings benefit greatly and we would urge you to support your child in this way.

Dates and times for progress evenings are published on the school's website.

Year 7 progress evening will be held in the Spring Term on **Thursday 26th March 2020** (4.00 -8.00pm)

Year 7 settling-in evening will be held on **Wednesday 25th September 2019** (time to be confirmed.)



Home-School Agreement

School

We aim to provide a happy and safe environment in which all the children and staff are encouraged to develop to their full potential. To aid this we will:

- Provide a broad, balanced and well taught curriculum to meet the needs of your child.
- Encourage your child to be polite, kind and considerate to others at all times.
- Set, mark and monitor appropriate homework based on our Homework Policy.
- Keep you informed about your child's progress and any concerns that affect your child's work or behaviour.
- Provide a progress report on your child.
- Be welcoming to parents/carers and offer you opportunities to become involved in school life.
- Let you know about school activities through regular communications.
- Use Rewards and Sanctions in order to maintain a caring and supportive environment and to commend high standards and achievements.

Signed Daycott (Headteacher)

Parents

As a part of the partnership with the school I/we will:

- Ensure my child does not bring their mobile phone into school.
- Ensure that my child wears correct uniform and brings the required equipment for school.
- Ensure that my child attends school regularly and on time.
- Let the school know the reasons for any absence.
- Not take holidays during term time.
- See that my child completes any homework, on time, that is set and sign the pupil planner every week.
- Inform the school about any concerns or problems that might affect my child's work or behaviour.
- Attend Progress and any other meetings to discuss my child's progress and welfare.
- Communicate appropriately with school and avoid behaviour that undermines the reputation of the school.
- Encourage my child to follow the school's Reward Scheme and Code of Behaviour and support its policies.

Signed _____ (Parent/Carer)

Child

I agree to help my parents and the school. I will:

- Show respect for self, property and others.
- Attend regularly and on time.
- Wear uniform correctly, bring equipment and a school bag.
- Follow the school's Reward Scheme and Code of Behaviour.
- Complete homework that is set for me and hand it in on time.
- Be sensitive to others in and around school.
- Complete work to the best of my ability.
- Never bring a mobile phone into school.
- Never bring illegal drugs/items that may cause harm/threat to others into school.

Name (please print) _____ (Pupil)

Signed _____ (Pupil)

CURRICULUM

Pupils will experience a well balanced and varied curriculum whilst at Barr Beacon School. Curriculum maps are available on the website for Key Stage 3. These provide parents/carers with an outline of curriculum content for each year group. Please read these in conjunction with your child's reports.

INFORMATION COMMUNICATION TECHNOLOGY (ICT)/ COMPUTER SCIENCE

Pupils experience a vast range of ICT throughout their school life. There are 9 purpose built fully equipped ICT suites and our iCentre. Software is constantly updated and is of industry standard. The school has invested in multimedia hardware and software to give pupils greater opportunities for animation and video projects. Pupils can access the iCentre after school to complete homework.

Computer Science is one of the fastest growing areas in society with technological advancements constantly moving forward. Our team of specialist teachers will support pupils with opportunities to develop their coding and programming skills during their time at Barr Beacon School.

MOST ABLE PUPILS

At Barr Beacon School we are committed to providing challenging and rigorous teaching and learning to all pupils regardless of their ability. Pupils who are identified as being 'Most Able' upon joining us are provided the opportunity to sit a MENSA test to determine their IQ. We fund a 12 month membership to MENSA to any pupil who is offered membership. In addition, Most Able pupils are given the opportunity to visit higher educational establishments and experience a range of visiting speakers with the aim of raising their aspirations and immersing them in challenging academic theory and abstract concepts.

RELIGIOUS EDUCATION

Religious Education is a compulsory element of the curriculum for all pupils in Years 7 to 11. The school holds non-denominational assemblies and provides non-denominational Religious Education for pupils of statutory school age. If you, as a parent, have an objection on religious grounds to your child attending assemblies or religious education lessons, you have a right to withdraw your child from those activities. If you wish to do this you should write to the Headteacher who will make the necessary arrangements for withdrawal.

EXTRA CURRICULAR ACTIVITIES

The staff organise a wide range of activities after school. Parents/carers are asked to encourage their children to join these activities, from which a great deal can be obtained. Some of the activities available are listed below.

Art Enhancement	Badminton	Lego Club
Drama	Homework Club	Photography Club
Netball	Rugby	Cricket
Science Club	RAF Cadets	Eco Club
Swimming	Girls Football	Duke of Edinburgh
Dance Club	French Club	Sewing Club
Food Club	Coding Club	

There is a termly extra curricular flyer available for all pupils. This is also published on the school's website.

In addition, there are many day trips, field study courses and international visits throughout the year.

Trips and visits in 2019 included Drayton Manor, Water World, Alton Towers, Twycross Zoo, Oxford, London, Sicily, Italy, Finland, Czech Republic, Germany, Denmark, Peru, Orlando and Holland. University visits have included visits to; The University of Birmingham, Birmingham City University, Coventry University, Loughborough University and Bristol University.

INTERNATIONAL CURRICULUM

Barr Beacon is committed to extending its reach out into the Worldwide community with a range of exciting projects that take place from America to Swaziland. This work has been recognised by our awarding of the International School Status. Pupils at Barr beacon will have the opportunity to take part in School exchanges (currently Sicily and Germany) to develop resilience and language skills as well as; World Challenge (Nepal 2018) and Camps International (Peru 2019) and the annual sports Ski trip to America. The idea for these international opportunities is to prepare our pupils for life after Barr Beacon and to provide cultural experiences that develop the 'whole child' which will support the academic side of the curriculum within the school.

SPORTS AND PERFORMING ARTS

The school benefits from excellent sporting facilities including a Leisure Centre, recently refurbished 25m swimming pool and superb games fields. A wide range of activities are offered through the curriculum to enhance the fitness, health and well-being of every pupil. In Key Stage 3, pupils study from the areas of games, athletics and health related fitness.

We aim to develop self-respect, confidence and sporting competence in every individual. This gives them the skills to participate in exercise and activities out of school and in later life. The tolerance and application of other abilities is promoted through our carefully considered programme, which includes elements of Citizenship and Inclusion.

Each pupil is encouraged to develop their physical skills further through our wide-ranging Extra-Curricular Programme and House Competition Programme from rugby to tennis, orienteering to badminton. This gives opportunities for both team players and those who wish to participate for social reasons. We do encourage competition within sport.

At Barr Beacon School it is considered to be an honour if your child is selected to play for a school team or to represent the school in an individual event. Pupils are selected based on their attitude and effort towards the subject as well as their talent.

DUKE OF EDINBURGH

At Barr Beacon, we offer the Duke of Edinburgh Bronze Award to all Year 9 pupils, Silver Award to selected Year 10 and 11 pupils and Gold Award to Year 12 pupils. The school prepares the pupils for the two expeditions, which they complete by training them in map reading, the countryside code, camp skills and all other necessary expertise they need to develop. The pupils are also required to organise their own volunteering, physical and skill based activities outside or after school so that they meet all criteria in order to receive this prestigious qualification. It is a fantastic way for pupils to develop their confidence, boost their CV and increase their resilience.

HOMEWORK

All pupils are required to do homework and it is expected that parents will ensure that an area at home is identified as suitable for completing homework.

Years 7 & 8 - at least 20 mins per subject

Year 9 - at least 30 mins per subject

Years 10 & 11 - at least 45 mins per subject

A homework timetable is given to each pupil at the start of the school year, or when he or she joins the school, as well as a pupil planner which parents/carers are asked to sign each week. Pupil planners are monitored on a regular basis by Form Tutors, Heads of House and Leadership.

RAF CADET FORCE

Pupils will have the opportunity to apply for a place on the school's Cadet Force in Year 8. The aim of the Cadet Force is to enable the pupils to develop their skills in the following areas; responsibility, leadership and self-discipline. The Cadet Force will provide a wealth of varying activities to pupils ranging from drill, parading, weapon training and a host of outdoor adventure activities. Pupils will also learn about the theory behind jet propulsion and the mechanics of aviation to support the whole school approach to STEM. All of the hard work throughout the year from the cadets will be showcased at the annual 'Summer Camp' where Cadets spend time demonstrating to others, their new found skills.

EXAMINATIONS OFFERED

Year 9 signals the start of GCSE and BTEC in preparation for final examinations in Year 11. During Year 11, information is provided about the wide range of post-16 courses available in the 6th Form. Examination timetables will be made available on the school website as soon as they are available.

PROGRESS FILE

The Progress File (Smart Profile) has been designed to support pupils in Years 7 to 11; it helps in the process of setting targets and achieving success in academic skills, personal life and future careers. The Progress File will develop into an online folder of evidence, which could be asked for at interviews for employment or college placements.

The final Progress File will be presented to pupils in Year 11. Additions can be made to the document if the pupil goes on to further/higher education or training, or as is applicable to the majority of Year 11 pupils, remains at school for their Sixth Form studies.



RAF CADET FORCE 2019

CAREERS AND INFORMATION, ADVICE AND GUIDANCE

The aim of Careers Education at Barr Beacon is to help young people develop the knowledge, confidence and skills that they need to make well-informed choices and plans that will enable them to progress smoothly into further learning and work, now and in the future.

Careers education is delivered within programmes of PSHE and is also embedded within the wider curriculum. It is closely connected to the delivery of work-related learning at Key Stage 4/5. The careers page can be found on the school website.

Currently, pupils in Year 12 undertake quality work experience placements. The Careers Education Information and Guidance (CEIAG) programme is supplemented by the support of an independent careers advisor. Pupils also have the opportunity to apply to become a 'Careers Champion'.

For further information on careers, contact the National Career Service - 0800 100 900 and look at the extensive Careers section on the school website.

LEARNING SUPPORT

Provision is made for those pupils with learning difficulties or additional needs by the Learning Support Team. This may take the form of additional help in literacy and numeracy or support with social and communication skills. At other times, specialist staff will support learners in the classroom by providing additional scaffolding so that pupils can access the topic in lessons. Where special needs of a registered disability are identified, every effort is made to make special provision for pupils within the resources available.

Wheelchair access is currently only available on the ground floor, except in the 6th Form block, B block and Creative Arts block where lifts are available.

STUDY ADVICE

Pupils will receive advice on how to study and prepare for examinations effectively via the PSHE programme and specially organised revision technique sessions and within their normal lessons.

WIDER READING

Pupils are expected to have a reading book in school each day. Wider reading for individual subjects and reading for enjoyment will enhance your child's access to the curriculum. We encourage you to promote reading at home and at school.



Awards Evening 2018

THE SCHOOL DAY

8:40am	Entry for Pupils
8.50am	Morning Registration and/or Assembly
9.10am	Lesson 1
10.10am	Lesson 2
11.10am	Break
11.30am	Lesson 3
12.30pm	Lesson 4 for Years 7, 8, 10 & 13 Lunch for Years 9, 11 & 12
1:00pm	Lesson 4 for Years 8, 9, 10, 11, 12 & 13 Lunch for Year 7
1.30pm	Lesson 4 for Years 7, 9, 11 & 12 Lunch for Years 8, 10 & 13
2:00pm	Lesson 5 and afternoon registration
3:00pm	End of School
3.10pm	Teacher/Tutor time (if required) Catch up/re-do sessions (if required)

During the school's continuous day, pupils are **not** permitted to leave the school grounds.

Food and drink may only be consumed in the Bistro and School Hall. Water is permitted in all classrooms except science and computer suites. We are a 'Drink to Think' school. Your child will be advised of this by their teacher. **Energy drinks are not allowed in school.** E.g. Lucozade, Monster etc

Pupils may bring a packed lunch if desired. Free school meals are served to children whose parents qualify. If you think your child may be eligible for free school meals visit our school website.

ABSENCE AND LATENESS

If a child is absent, parents should contact the school before 9.30am on each day of absence. However, only the school can authorise non-attendance. All pupils should be waiting outside their form rooms by 8.45am each morning for registration. If pupils arrive after 8.50am they will be issued with a break time detention on the same day. If pupils arrive after 9:30am they will be marked in the register as an unauthorised absence and coded as 'U'. Your child should be on school site no later than 8:40am. Afternoon registration takes place at 2:00pm during period 5.

HOLIDAYS

Any requests for absence from school must be made **eight weeks in advance** using an absence request form available from reception. Parents/carers are asked not to take holidays during term time and, if taken, the school will not authorise the absence. You will also make yourself liable for a fixed penalty, where each parent will have to pay £60 for each child removed from school. This will need to be paid within 21 days and if it is not paid within this time, the charge will rise to £120 per parent for each child and must be paid within 28 days in order to avoid prosecution.

DETENTIONS

Children who misbehave in school or fail to produce acceptable classwork or homework may be dealt with in a number of ways, one of which is detention.

If the detention is for more than 10 minutes you will normally be given 24 hours notice of the school's intention to detain your child. Please check your child's planner regularly to see if a detention has been issued. It is the pupil's responsibility to show his/her planner to parents/carers if a detention has been issued.

CATCH-UP AND REDO

Pupils may be expected to stay behind after school for various reasons. In addition to detentions, which are only ever used as a sanction, pupils can be told to stay for a catch-up, revision session or a redo. These are never used as a punishment but are intended to help all pupils make progress. A catch up is issued if pupils have gaps in their learning, either due to absence or because they did not completely understand something beforehand. A redo is issued if pupils produce work which is not of the required standard and they need to have another attempt. We passionately believe that moving on to something else before pupils have secured their understanding of what has come before is setting them up to fail; redo and catch up help us to ensure that all pupils achieve.

JEWELLERY / MAKEUP

One plain gold or silver stud earring in each ear lobe is permissible - no other jewellery is permitted.

No makeup may be worn by pupils in Years 7, 8 and 9. Pupils in Years 10 and 11 may wear discreet makeup. Hair colour and high fashion / cult hairstyles are not permitted. Shaved heads and shaved eyebrows are not permitted. There should be no patterns or lines in pupils hair or eyebrows.

Any cult and other extreme of fashion, hairstyle or body marking/ piercing is banned. False eyelashes, false nails and nail polish are not permitted in school.

Parents will be required to collect any confiscated items. If they are not collected within **four** weeks they will be disposed of by the school.

SCHOOL UNIFORM

- Black Blazer (with school badge)
- Black trousers or black skirt of a suitable length (approximately 5cm above the knee) and material (not 'skinny' trousers or lycra/jersey material)
- White polyester/cotton shirt (worn with school tie) with a top button to be worn tucked into waistband of skirt or trousers
- House tie to be worn with 6 stripes visible
- Black socks or black tights (no patterns)
- Smart black polishable school shoes, sensible and lightweight. (Training shoes, canvas shoes and fashion boots not acceptable)
- Plain colour outer coat (no leather or denim)
- Black 'V' neck sweater (optional) - no cardigan
- Black, plain headscarves, wraps, bands or hair clips/ornaments
- Bandanas are not permitted

The House tie and blazer badge, design by Clive Marks, are available from Clive Marks, Uniform Plus or through the school shop.

Examples of acceptable uniform can be accessed on the school website.

Sixth Form wear business suits.

Note: we do not have expensive designer variations on any standard uniform for any year group.

THE HEADTEACHER'S DECISION WILL BE FINAL IN ALL MATTERS RELATING TO UNIFORM, JEWELLERY AND HAIRSTYLES

PE kit for ALL pupils

- White short-sleeve polo shirt with collar (with school badge and embroidered name)*
- Plain black shorts or Plain black tracksuit bottoms or Barr Beacon school leggings (ONLY Available at <http://uniforms.school/>) (with school badge and embroidered name)*
- Trainers (must not be high tops or pumps)
- White ankle socks (must not be trainer socks)
- Football boots
- Plain black football socks
- Plain black one-piece swimwear
- Swimming hat of any colour (for pupils with long hair only – your child's PE teacher will advise on hair length during their first lesson)

Optional for ALL pupils

- Plain black sweatshirt (with school badge and embroidered name)*
- Rugby top
- Gum shield (recommended)

Pupils **MUST** bring PE kit to all PE lessons. If pupils fail to bring kit they will be expected to wear school kit.

*It is expected that all of these items of PE kit will have the pupils initial and surname stitched onto the garment. Uniform Plus, Clive Mark and uniforms.school know our requirements and will advise you accordingly.



Sports Day 2018

DANCE KIT

KS3 Pupils

- Plain black t-shirt
- Plain black shorts or Plain black tracksuit bottoms or Barr Beacon school leggings. (Only available at www.uniforms.school)

PROTECTIVE CLOTHING

Design Technology

- All protective clothing is provided by the school.

EQUIPMENT

Pupils should bring the following equipment to school every day:

- A suitably sized waterproof bag for transporting books, homework, equipment etc. The bag must be large enough to hold an A4 folder.
- Pens including at least 1 black and green pen, pencils, ruler and eraser, in a pencil case.
- Calculator (Casio FX-85GT)
- Dictionary
- Glue stick
- French, German, Italian or Spanish dictionary if needed
- Coloured pencils - small pack
- Reading book

Pupils are **NOT** to bring scissors into school. Staff provide suitable safety scissors if they are needed in lessons.



GCSE Dance Lesson



PROHIBITED ITEMS

Pupils **must not** bring any illegal substances such as; tobacco, cigarettes, e-cigarettes, vapour pens, matches or lighters to school. Any found will be confiscated and will be destroyed. The matter will be treated as a serious breach of school rules. Parents will be contacted in these circumstances. Any pupils bringing illegal drugs or items on site will be excluded permanently and the Police will be informed. Please refer to our Behaviour Policy on the school website.

**BARR BEACON SCHOOL
WILL NOT TOLERATE
ANY DANGEROUS ITEMS
BROUGHT ONTO THE SCHOOL SITE**

PLEASE ENSURE THAT YOUR CHILD DOES NOT BRING CHEWING GUM INTO SCHOOL.

SAFEGUARDING AND E-SAFETY

MOBILE PHONES AND OTHER MOBILE DEVICES ARE BANNED FOR YEARS 7-11

If your child brings a mobile phone into school, the phone will be confiscated immediately and you will be contacted so that a time can be arranged for you to meet with a member of Leadership. This meeting will enable us to ensure that the phone is checked, in your company for any inappropriate content. We will endeavour to meet you within two weeks of confiscation. Following this meeting with you, if your child brings their phone into school again, the phone will be checked again for inappropriate content by a member of Leadership and will remain locked in a school safe for six weeks.

PERSONAL PROPERTY AND MONEY

Pupils take responsibility for their own personal property and should never bring expensive items into school.

As pupils must carry books around the school and between the school and home, it would be appreciated if parents would ensure that a suitable school bag is provided. Books represent a very significant element of the school's expenditure and it is essential that they are properly looked after. Pupils are expected to pay for a new book where one is lost or defaced.

Each pupil is issued with a planner at the start of the academic year and we expect them to remain in an excellent condition. If a planner is lost, a new planner can be purchased via the House Office. There is a cost to replace.

The school cannot accept responsibility for valuables. Mobile phones, MP3 players, iPods, computer games, electronic mobile devices such as kindles and other expensive items **MUST NOT** be brought into school.

ROAD SAFETY AND CAR PARKING

Pupils must cross the main road at the crossing. Parents are asked **not** to park near the school gates or on the school site as this makes it dangerous for pupils crossing the roads.

SCHOOL GATES

In order to safeguard pupils, staff and visitors, all external gates will be locked during the school day. The gates will be locked at 8.45am and re-opened for pupils exiting school at 3.00pm. At 3.15pm the pedestrian gate near the pelican crossing and the field gates will be locked for the evening; pupils leaving school after this time will need to use the main school reception gates.

ACCIDENTS AND ILLNESS AT SCHOOL

The school has qualified first aiders to deal with on site emergencies. Where there is a more serious accident and it is necessary for a pupil to be transported to hospital, parents/carers are contacted as soon as possible.

Where both parents are absent from home, the mother, father or carer is contacted at their place of employment. If a child is unwell, parents/carers will be expected to collect their child.

It is vital that the school has up-to-date information to enable us to contact you in cases of accident or illness. An essential information and medical form is issued to parents, on which you should indicate clearly the telephone numbers by which quick contact can be made, and any other emergency contact details. You must provide the school with at **least two** emergency contact numbers. **ANY CHANGES TO THIS INFORMATION MUST BE MADE ON AN ESSENTIAL INFORMATION AMENDMENT FORM AND GIVEN TO THE HEAD OF HOUSE AS A MATTER OF URGENCY.**

Whilst accidents and serious illnesses that occur in school will be dealt with by school staff, incidents that happen out of school hours or at the weekend should be dealt with by parents.

ADMINISTRATION OF PRESCRIBED DRUGS AND PAIN KILLERS

Where medication has been prescribed by a doctor, Barr Beacon School will encourage parents/carers to ask prescribers that, where possible, the medication could be taken outside of school hours, e.g. medicines that are taken three times a day could be taken before school, after school and at bedtime.

All requests made by parents or carers for the school to administer medicines must be made in writing using the medication form available from the school website or reception. This form should include detailed instructions to staff in order to avoid under/over administering.



WISEPAY

Barr Beacon uses a web payment provider for the payment of all trips, visits, peripatetic lessons, dinner money for our cashless catering system and any other services the school offers.

Parents will be provided with login details to get into their child's wisePAY accounts. Parents are requested to not send large sums of money into school with pupils.

CASHLESS CATERING AND STATIONERY

Barr Beacon School's catering service is a biometric cashless system. This means pupils are no longer required to carry dinner money with them because money can be loaded onto pupils' accounts via our Wisepay online system. However, money can also be put onto their account via cash machines in the school hall and Bistro. When they purchase any lunch or break time snacks or stationery, their fingerprint will be scanned and payment taken from their school account. Parents must ensure there is money available in their child's account as there is no overdraft facility.

There is no other method of payment if you wish your child to purchase food or stationary in school. You can give consent for your child's fingerprint to be taken by signing on the relevant part of the Essential Information Form completed when your child starts at Barr Beacon School and no fingerprint will be taken without parental consent.

Year 13 Graduation





OLD HALL LANE, ALDRIDGE, WALSALL, WS9 0RF
WWW.BARRBEACONSCHOOL.CO.UK
TWITTER [@BARRBEACONSCH](https://twitter.com/BARRBEACONSCH)