

## CC4 Remote Access – User Guide

**Step 1:** Visit <u>https://remote.barrbeaconschool.co.uk</u> Enter your normal school credentials and press '**Sign In**'.

iii All Resources		
Privacy settings for managed resources have been preset by your organisation. Learn more		×
	Loading	
	Sign in	
	User name	
	Password Deseuved	
	1 BENOLO	
	Privacy.policy Sign in	

**Step 2:** Click on the '**CC4Access**' icon, which open the remote connection in your browser.

	All Resources			
Privacy settings for managed resources have been preset by your organisation. Learn more				
$\sim$	Work Resourc	ies		
	<b>N</b>			
	CC4Access			

**Step 3:** Decide if you would like to use any of the following settings with your PC and then select 'Allow'.





**Step 4:** You should then see the following as the connection launches.



Step 5: Finally select 'Main Site' and then press 'OK'.

This is very important you select 'Main Site' as this will enable the 'RMStaff' folder to appear.

A Location Chooser	×			
Current Location				
Properties				
Available Locations				
Select the location whose mapped drives and printers you want to connect to:				
Filter:  Show All  Show Recent				
E ∰ Main Site Evolve				
Default to this location at next logon Properties				
OK Cancel				